

**SAMPLE ORDINANCE TO HIRE MAYOR  
AS UTILTIY SUPERINTENDENT**

AN ORDINANCE

BE IT ORDAINED BY THE CITY [TOWN] COUNCIL OF THE CITY [TOWN] OF \_\_\_\_\_, ALABAMA, AS FOLLOWS:

**Section 1.** The Mayor of the City [Town] of \_\_\_\_\_, Alabama, \_\_\_\_\_ [insert name of mayor], is hereby required to act as the \_\_\_\_\_ [full-time or part-time] Superintendent of the \_\_\_\_\_, [insert name of utility system] and as such shall serve as purchasing agent for such system, make all purchases authorized by the City [Town] Council therefor, keep a check on meter readings and billings for service and collection thereof, see that the system is kept in proper repair and operation, keep an inventory showing the supplies and equipment on hand for such system, keep a full and complete monthly financial statement of all operating costs and receipts, keep a proper inventory of the physical assets of such system, and have all such data and information relative to such system available for the City [Town] Council on its first meeting in each calendar month.

**Section 2.** In addition to the salary now fixed and paid to the Mayor of the City [Town] of \_\_\_\_\_, Alabama, there shall be paid to the Mayor for his services as Superintendent of the utility system named in Section 1 of this ordinance the sum of \$\_\_\_\_ per month payable on the \_\_\_\_ day of each calendar month out of the receipts of such utility system.

**Section 3.** The City [Town] Council of the City [Town] of \_\_\_\_\_, Alabama, may at any regular meeting or special meeting called therefor, discontinue the services of the Mayor as Superintendent of the utility system, and in the event of such discontinuance of his services as such Superintendent of such system, all compensation authorized to be paid in Section 2 hereof shall lapse.

**Section 4.** This ordinance shall become effective on \_\_\_\_\_ and shall expire on \_\_\_\_\_, and sooner if the present mayor shall vacate the office.

ADOPTED THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Clerk