

**SAMPLE WRITTEN STATEMENT FROM MAYOR TO COUNCIL
NOTIFYING COUNCIL THAT ONLY ONE PERSON FILED A
STATEMENT OF CANDIDACY FOR A PARTICULAR OFFICE**

STATE OF ALABAMA

_____ COUNTY

To the Council of _____, Alabama

This is to certify that only one person filed a statement of candidacy for the office of _____ by 5:00 p.m. on the third Tuesday in July preceding the ___ day of August, 20___, the date set for an election of municipal officers in the City [Town] of _____, Alabama, and the name of such person is _____.

Mayor

ATTEST:

City [Town] Clerk