

**SAMPLE RESOLUTION APPOINTING ELECTION OFFICERS
(Paper Ballot Polls)**

RESOLUTION

WHEREAS, a regular municipal election has been called to be held on the ___ day of August, 20___, and a runoff election, to be held if necessary, on the ___ day of October, 20___, and

WHEREAS, Section 11-46-27 of the Alabama Code of 1975, as amended, provides, in part, that the municipal governing body, not less than 15 days before the holding of any municipal election, appoint from the qualified electors of the municipality, officers to hold the election as follows: where paper ballots are used, one returning officer for each ward and three inspectors and two clerks for each box at each voting place.

NOW, THEREFORE, BE IT RESOLVED by the City [Town] Council of the City [Town] of _____, Alabama, that the election officers for said election shall be as follows:

WARD OR VOTING DISTRICT 1

Returning Officer
Inspectors Box No. 1

Clerks Box No. 1

Inspectors Box No. 2

Clerks Box No. 2

WARD OR VOTING DISTRICT 2

Returning Officer
Inspectors Box No. 1

Clerks Box No. 2

Mayor

ATTEST:

(NOTE: If the municipality of under 10,000 pop. has adopted an ordinance 6 months prior to the election providing for the appointment of additional election officers to receive, count, and return absentee ballots – see *sample Ordinance Establishing Procedure for the Appointment of Additional Election Officers for Absentee Ballots* -- then these officials should be included in this resolution. Note also that one of the additionally appointed officers shall be named as the inspector.)